



Application for Employment

APPLICANT

First Name: _____ Last Name: _____ MI: _____

Address: _____

Phone: _____ Email: _____

Do you currently possess a valid driver's license with a clean driving record? Yes/No

Drivers License #: _____ State of Issue: _____

WORK HISTORY

1. Name of Employer: _____

Contact Name: _____ Contact Phone #: _____

Address: _____

Job Title: _____

Dates of Employment: _____ Ending Salary: _____

2. Name of Employer: _____

Contact Name: _____ Contact Phone #: _____

Address: _____

Job Title: _____

Dates of Employment: _____ Ending Salary: _____

3. Name of Employer: _____

Contact Name: _____ Contact Phone #: _____

Address: _____

Job Title: _____

Dates of Employment: _____ Ending Salary: _____

EDUCATION

Starting with the most recent, please list academic and professional accomplishments

Name of Institution: Degree/Certificate/License Earned: Date Completed:

SKILLS/QUALIFICATIONS/TRAINING

Please list any additional skills/qualifications/training that you would like us to consider:

REFERENCES

Please provide the name and phone number for 3 professional references not related to you:

Name: _____ Company/Title: _____

Phone: _____ Relationship to you: _____

Name: _____ Company/Title: _____

Phone: _____ Relationship to you: _____

Name: _____ Company/Title: _____

Phone: _____ Relationship to you: _____

CRIMINAL RECORD

Have you ever been convicted of a felony: Yes/No

If yes, please give details below:

Date of conviction: _____ Offense: _____ Sentence: _____

Date of conviction: _____ Offense: _____ Sentence: _____

DECLARATION

I certify that the statements made and the information in this application and supporting documents are true and complete to the best of my knowledge. I understand that any false or misleading information, including omission of facts, given on my application, in supporting documentation or during interviews is grounds for disqualification from further consideration or if employed, for immediate dismissal without notice. I understand that if an offer of employment is extended, employment is contingent upon successfully completing pre-employment obligations including a drug test and complete background investigation. I further understand that this application is not a contract of employment. Any individual who is hired may voluntarily leave employment upon prior notice, and may be released by employer, at any time, and without notice. I understand that no representative of Herbert M. Stains Contractor, Inc. has the authority to enter into any verbal or written employment agreement for any specific period of time.

Signed: _____

Date: _____

Printed Name: _____

It is the policy of Herbert M. Stains Contractor, Inc. to provide equal opportunity in employment or the provision of services to all employees and applicants for employment. No person shall be discriminated against in employment because of such individual's race, religion, color, age, sex, marital status, national origin, or disability. The law also requires that covered entities provide qualified applicants and employees with disabilities with necessary reasonable accommodations that do not impose undue hardship. It is the responsibility of the applicant or employee to inform their direct supervisor that an accommodation is needed.